



# Temporary Vendor License & Occupation Tax Certificate Application

Date \_\_\_\_\_

Name of Business \_\_\_\_\_

State of Incorporation \_\_\_\_\_

Name of Applicant \_\_\_\_\_

Permanent Address of Applicant \_\_\_\_\_

Years at this Address \_\_\_\_\_

Address where Business is to be conducted \_\_\_\_\_

Name and contact number of property owner \_\_\_\_\_

Address of property owner \_\_\_\_\_

Nature of the Business \_\_\_\_\_

Type of Merchandise \_\_\_\_\_

Description & number of vehicles and/or tents to be used: \_\_\_\_\_

Date(s) & time(s) within which the temporary business or garage, yard or stall sale will be operated \_\_\_\_\_

Name, address, and contact number of the person and/or persons who will be in direct charge of conducting the temporary business or garage, yard or stall sale:

\_\_\_\_\_  
\_\_\_\_\_

**\*WRITTEN CONSENT OF PROPERTY OWNER OR HIS AGENT AND ANY CONDITIONS TO LEASE AGREEMENT MUST BE PROVIDED AT TIME OF SUBMISSION OF APPLICATION.**

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date

**City of Metter Ordinance 5.29.0140 – Duration.**  
Any Occupation Tax Certificate issued to a Temporary Business shall be valid for the dates stated upon the Temporary Vendor Permit or Occupation Tax Certificate or 30 consecutive days, whichever is shorter.  
**City of Metter Ordinance 5.29.0150 – Limits of issuance.**  
(a) No Temporary Vendor or Transient Merchant shall be issued more than three (3) Temporary Vendor Permits or Occupational Tax Certificates per calendar year.

Yes, I have received a copy of the City of Metter Ordinance, Section 5.29 Temporary Vendors and Transient Merchants.

\_\_\_\_\_  
Name of Business

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
City Signature

\_\_\_\_\_  
Date

\*\*\*\*\*

**For Official Use Only**

Approved \_\_\_\_\_ Denied \_\_\_\_\_

Date \_\_\_\_\_

\_\_\_\_\_  
Angie Conner, City Clerk

\_\_\_\_\_  
Cliff Hendrix, Public Works Director

**Notes/Comments:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## For Temporary Vendor License

I, \_\_\_\_\_, owner of property located at

\_\_\_\_\_

give permission to \_\_\_\_\_ to operate a

temporary business on said property on the following date(s) \_\_\_\_\_.

\_\_\_\_\_

Signature

\_\_\_\_\_

Print Name

\_\_\_\_\_

Date

\_\_\_\_\_

Phone