

**CITY OF METTER  
REGULAR MEETING  
MONDAY, JULY 11, 2016  
7:15 P.M.**

A regular meeting was held at City Hall on Monday, July 11, 2016, at 7:15 p. m. in the Council Chambers.

Attending the meeting were the following officials:

Mayor Billy Trapnell  
Councilwoman Chyrileen Kilcrease  
Councilman Ed Boyd  
Councilman Gregory Thomas  
Councilwoman Marsha Colson  
Councilman Paul MacGregor  
City Manager Mandi Cody  
City Clerk Angie Conner  
Public Works Director Cliff Hendrix  
Chief of Police Mack Seckinger  
Fire Chief Jason Douglas  
Deputy Clerk Cindy Collins  
Classic Main Street Director Jaime Riggs  
Carvy Snell, Metter Advertiser

Attending the meeting were the following guests:

Shannon Winterhalter – University of Georgia  
Olivia Head – University of Georgia  
Shelly Strange – Citizen  
Officer James McKie – Metter Police Department

**CALL TO ORDER AND WELCOME**

Mayor Trapnell called the meeting to order and welcomed everyone.

**PLEDGE OF ALLEGIANCE**

Councilman Boyd led the Pledge of Allegiance.

**INVOCATION**

Councilman Thomas gave the invocation.

**APPROVAL OF AGENDA**

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Councilwoman Kilcrease made a motion to approve the agenda as presented. Councilman Thomas seconded the motion, and the vote was unanimous.

**APPROVAL OF MINUTES**

Councilwoman Kilcrease made a motion to approve the following minutes:

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Councilwoman Colson seconded the motion and the vote was unanimous.

**OLD BUSINESS**

There was no old business on the agenda.

**NEW BUSINESS**

**GMA Lease – Fire Command Vehicle**

Councilwoman Kilcrease made a motion to approve a five-year GMA Lease for a Fire Command Vehicle in the amount of **\$48,050.22** at an annual interest rate of 3.410% previously authorized for a Command Vehicle and to allow Mayor Trapnell to execute all necessary documents. Councilman Boyd seconded the motion, and the vote was unanimous.

**Stop, Drop and Run 5K Fundraiser Sponsored by Metter Fire & Rescue**

Fire Chief Jason Douglas gave a presentation asking for the support from the City of Metter for a Stop, Drop and Run 5K Fundraiser to be held on October 8, 2016. This will benefit the fire department in helping raise money to purchase smoke detectors. It will also kick-off Fire Safety Week. Councilwoman Kilcrease made a motion to support the Stop, Drop and Run 5K Fundraiser sponsored by Metter Fire & Rescue. Councilwoman Colson seconded the motion, and the vote was unanimous.

**EMC Engineering Services – W. Vertia Street**

Public Works Director Cliff Hendrix gave a presentation recommending approving an agreement with EMC Engineering for their services to engineer a 1660-lf resurfacing project along West Vertia Street between South Register and South Kennedy Streets for a cost of **\$2,000**. We would like to move forward with designs to be able to put this project out for bids. Councilman Boyd made a motion to approve engineering services by EMC Engineering Services in the amount of **\$2,000** for the resurfacing of W. Vertia Street between S. Register Street and S. Kennedy Street. Councilwoman Kilcrease seconded the motion, and the vote was unanimous.

**Water Main and Sewer Upgrades on Register Street and W. Vertia Street**

Public Works Director Cliff Hendrix gave a presentation of bids for water main and sewer upgrades on Register Street and W. Vertia Street. This project is part of our CIP for this fiscal year and will be funded by SPLOST allocations and R&R funds from the Water and Sewer Department. The proposed upgrade for the water main is on Register Street and the sewer upgrades are on Vertia Street from Register Street to South Williams Street. When these lines were videoed there was a blockage found around the Boys & Girls Club area. We will have to pipe burst from College Street over to Hwy 46. There will be pipe bursting from College to Kennedy Streets as well. This project has been put out for bids. Our recommendation is to approve the low bid from Southeastern Civil, Inc. in the amount of **\$376,244.80**. This project was estimated at around **\$380,000** so the bids came in pretty close. Mr. Hendrix stated that we are looking at an 8 inch line instead of a 6 inch line. City Manager Mandi Cody stated that she would bring this back at the next meeting to give council time to study this project.

Councilwoman Colson commented that it is important to keep business local whenever possible, especially when bids are close.

#### **Resolution for Sunday Alcohol Package Sales Referendum Question**

Councilwoman Colson made a motion to approve a Resolution for Sunday Alcohol Package Sales Referendum Question. Councilwoman Kilcrease seconded the motion, and the vote was four in favor and one opposed. Councilman MacGregor cast the opposing vote.

#### **Resolution for Sunday Alcohol On-Premises Consumption Referendum Question**

Councilwoman Kilcrease made a motion to approve a Resolution for Sunday Alcohol On-Premises Consumption Referendum question. Councilwoman Colson seconded the motion, and the vote was four in favor and one opposed. Councilman MacGregor cast the opposing vote. Councilwoman Colson said that we need to do this for economic reasons. If we don't, it could chase away new restaurants which brings other businesses.

#### **Agreement with Candler County Hospital to Perform Drug Testing**

Councilwoman Kilcrease made a motion to approve a contract between City of Metter and Candler County Hospital Authority for the Candler County Hospital to perform pre-employment, post-accident and other necessary employment related drug screens. Councilwoman Colson seconded the motion, and the vote was unanimous.

#### **MAYOR'S REPORT**

Mayor Trapnell commended the City Manager and staff for working so hard on the budget. We have a good group of dedicated employees.

#### **STAFF REPORTS**

**City Manager's Report**

Ms. Cody gave her report on the proposed FY 2017 budget during the public hearing.

**Police Department Report**

Chief Seckinger submitted a written report. He added that the department is presently down two officers and there is one on light duty. We have hired a new officer who is in the academy now. He should be here by Thanksgiving. We are not getting any applications. Other departments are running into the same situations. We are trying to recruit from the academy.

Chief Seckinger said that he is presently advertising for a captain's position. He also reported that the police department is in the process of moving to the Lillian Street location.

Officer James McKie gave a presentation on the Georgia Highway Safety Grant. This is a federally funded program. It is all about educating the public. The Metter Police Department was awarded **\$10,000** in grant funds. It was used to purchase flashlights, sensors and radar signs. Officer McKie's presentation included statics from the radar signs which were located on Hwy 23 North and Hwy 129 South.

**Public Works Report**

Mr. Hendrix reported that he is making extra efforts on keeping the grass cut in the city limits. He said that all of his departments are working together to help each other out. He said that he has two employees on light duty. On June 1<sup>st</sup> the water system was audited by the EPD. We got a good report with no violations. We are good for five years. The paving projects are completed.

Mr. Hendrix reported that the fountain has been removed from the park during the tree removal process to protect it from damage. It is also being refurbished before we place it back in the park. Once the old trees have been removed, new ones will be planted and the park will be pretty again. There will also be more benches and lamp posts placed in the park.

**Classic Main Street Report**

Mrs. Riggs reported that she handed out flyers informing businesses of the park progress and ran an article in the newspaper.

The city entrance signs have all been installed but are not completely finished but should be by the end of the week.

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Mrs. Riggs informed council that she has been working with the Archway Program on Historic Preservation. Ms. Catherine Muse, Archway Professional, was present and introduced two students (Shannon and Olivia) from the University of Georgia that are working on the Historic Preservation Project which focuses mainly on the park area. She said they hope to have the project completed by August. Mrs. Riggs said that there are 154 buildings and 107 are historic.

**Fire Department Report**

Chief Douglas submitted a written report.

**Administration Report**

Mrs. Conner told the council that she had been contacted by Metter High School asking for the date the city will observe Trick-or-Treat. They are trying to put together a school calendar and would like this information. Council agreed to set the date for October 31, 2016, 6:00 pm to 8:00 pm.

Mrs. Conner reported that she and Mrs. Collins, Deputy Clerk, attended the 60<sup>th</sup> Anniversary Celebration for the Georgia Municipal Clerks Association/Finance Officers Association. This celebration was held during the GMA Convention in Savannah.

Mrs. Conner reported that she is working with Invoice Cloud to provide online payments for our citizens and also working with Harris on this project and on direct deposit for payroll.

Mrs. Conner reported that staff is working on closing out FY 2016 and getting ready for the auditor.

**ADJOURNMENT**

After no further discussion, Councilwoman Kilcrease made a motion to adjourn the meeting. Councilwoman Colson seconded the motion, and the vote was unanimous.

The meeting was adjourned at 8:15 p.m.

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Angie Conner, City Clerk

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William M. Trapnell, Mayor