

**CITY OF METTER  
REGULAR MEETING  
MONDAY, JANUARY 8, 2018  
5:30 P.M.**

A regular meeting was held at City Hall on Monday, January 8, 2018 at 5:30 p. m. in the Council Chambers.

Attending the meeting were the following officials:

Mayor Edwin O. Boyd  
Mayor Pro tem Chyrileen Kilcrease  
Councilwoman Amy Harrelson  
Councilman Rashida Taylor  
Councilwoman Marsha Colson  
Councilman Paul MacGregor  
City Manager Mandi Cody  
City Clerk Angie Conner  
Public Works Director Cliff Hendrix  
Chief of Police Robert Shore  
Fire Chief Jason Douglas  
Finance Manager Cindy Collins  
HR/Purchasing Manager Missy Edenfield  
Chamber/Visitor Services Manager Victoria Gaitten  
Director of Tourism/Business Development Heidi Jeffers  
Municipal Court Clerk Cherie Snyder  
Jerri Goodman, Metter Advertiser

Larry Bowen was the only guest present

**CALL TO ORDER AND WELCOME**

Mayor Boyd called the meeting to order and welcomed everyone.

**PLEDGE OF ALLEGIANCE**

Councilwoman Colson led the Pledge of Allegiance.

**INVOCATION**

Councilwoman Kilcrease gave the invocation.

## **APPROVAL OF AGENDA**

Councilwoman Kilcrease made a motion to approve the agenda as presented. Councilman MacGregor seconded the motion, and the vote was unanimous.

## **APPROVAL OF MINUTES**

Councilman MacGregor made a motion to approve the following minutes:

Regular Meeting held on Monday, December 11, 2017

Councilwoman Kilcrease seconded the motion, and the vote was unanimous.

## **OLD BUSINESS**

There was no old business to report.

## **NEW BUSINESS**

### **Appointment of Mayor Pro-tem 2018**

Councilwoman Colson made a motion to appoint Councilwoman Kilcrease as Mayor Pro-tem of the City of Metter for 2018. Councilman MacGregor seconded the motion, and the vote was unanimous.

### **Appointment to Board of Directors Heart of Georgia Regional Commission**

Councilwoman Colson made a motion to appoint Councilwoman Kilcrease to serve as member of the Board of Directors for the Heart of Georgia Regional Commission on behalf of Metter and Candler County. Councilwoman Harrelson seconded the motion, and the vote was unanimous.

### **Resolutions Appointing Mayor Edwin O. Boyd and Mayor Pro-tem Kilcrease to City Bank Accounts**

Councilwoman Colson made a motion to approve resolutions adding Mayor Edwin O. Boyd and Mayor Pro-tem Chyrileen Kilcrease to the City of Metter bank accounts at Metter Bank, Queensborough National Bank & Trust and Pineland Bank. Councilwoman Kilcrease seconded the motion, and the vote was unanimous.

### **Resolution Appointing Kendall Gross as Metter Municipal Court Judge**

Councilwoman Kilcrease made a motion to approve a resolution appointing Mr. Kendall Gross as City of Metter Municipal Court Judge for 2018. Councilwoman Colson seconded the motion, and the vote was unanimous.

**Resolution Appointing Paul Cook as Metter Indigent Defense Attorney**

Councilwoman Colson made a motion to approve a resolution appointing Mr. Paul Cook as the City of Metter Indigent Defense Attorney for 2018. Councilwoman Kilcrease seconded the motion, and the vote was unanimous.

**Resolution Appointing Brent Carter as Metter Municipal Court Prosecutor**

Councilwoman Kilcrease made a motion to approve a resolution appointing Mr. Brent Carter as the City of Metter Municipal Court Prosecutor for 2018. Councilman MacGregor seconded the motion, and the vote was unanimous.

**Resolution Appointing Brent Carter as City Attorney**

Councilwoman Kilcrease made a motion to approve a resolution appointing Mr. Brent Carter as the City Attorney for 2018. Councilwoman Colson seconded the motion, and the vote was unanimous.

**Intergovernmental Agreement between Judicial Alternatives of Georgia, Inc. (JAG) and Metter Municipal Court**

Councilwoman Kilcrease made a motion to approve an Intergovernmental Agreement between Judicial Alternatives of Georgia, Inc. (JAG) and the Metter Municipal Court for probation services. Councilwoman Colson seconded the motion, and the vote was unanimous.

**Purchase of 4 SUV's from Metter Ford**

Councilwoman Colson abstained from voting on this issue and left the room during the discussion and vote due to a conflict of interest since she is an employee of Metter Ford.

Councilman MacGregor made a motion to award the bid for the purchase of four (4) police SUV's from Metter Ford in the amount of \$168,270.32. Councilwoman Kilcrease seconded the motion, and the vote was four in favor (Councilwoman Kilcrease, Councilman MacGregor, Councilwoman Harrelson, and Councilwoman Taylor).

**Purchase of 2018 Chevrolet Tahoe**

Councilwoman Colson abstained from voting on this issue and was not in the room during the discussion and vote due to a conflict of interest since she is an employee of Metter Ford.

Councilwoman Kilcrease made a motion to award the bid for the purchase of one police 2018 Chevrolet Tahoe from Daniels Bishop Chevrolet in the amount of \$48,500.00. Councilman MacGregor seconded the motion, and the vote was four in favor

(Councilwoman Kilcrease, Councilman MacGregor, Councilwoman Harrelson, and Councilwoman Taylor).

### **Georgia Municipal Association (GMA) Lease Agreement**

Councilwoman Kilcrease made a motion to authorize Mayor Boyd to enter into a Georgia Municipal Association Lease Agreement on behalf of the City of Metter for the purpose of lease financing the purchase of the five police vehicles awarded in items K and L on the agenda. Lease payments to be made from SPLOST funds as authorized in the City's Capital Improvement Plan. Councilwoman Colson seconded the motion, and the vote was unanimous.

### **Contract Award for Engineering Services**

Councilwoman Colson made a motion to award a design contract for engineering services for a Transportation Investment ACT (TIA) (TSPLOST) project to resurface Burton, South Williams, and South Kennedy Streets for a total cost of \$8,000.00 to EMC Engineering. Councilwoman Kilcrease seconded the motion, and the vote was unanimous.

### **Contract Award for Engineering Upgrades**

Councilwoman Colson made a motion to award a design contract for engineering upgrades to the generator on Matthew Street to Parker Engineering for a total cost of \$9,000.00. Councilwoman Kilcrease seconded the motion, and the vote was unanimous.

### **MAYOR'S REPORT**

Mayor Boyd thanked the city employees for their services especially during inclement weather.

### **STAFF REPORTS**

#### **Police Department Report**

Chief Shore submitted a written report. He added that the murder suspect has been arrested. Officer James McKie and Officer Ray Smith have resigned. Officer McKinley Lewis has been promoted to Corporal and Investigations. One new officer has been hired, Corey Williams. There is still one vacancy. Chief Shore also reported on training hours received by the department.

Chief Shore reported that the heaters have been installed at the animal shelter. The adoption event went well during the holiday season.

**Fire Department**

Chief Douglas submitted a written report.

**Public Works Report**

Mr. Hendrix submitted a written report.

**Administration Report**

Mrs. Conner submitted a written report.

**Finance Report**

Mrs. Collins submitted financial statements.

**HR/Purchasing Report**

Mrs. Edenfield submitted a written report.

**City Manager's Report**

Ms. Cody had no report at this time.

**ADJOURNMENT**

After no further discussion, Councilwoman Kilcrease made a motion to adjourn the meeting. Councilman MacGregor seconded the motion and the vote was unanimous.

The meeting was adjourned at 6:30 p.m.

---

Angie Conner, City Clerk

---

Edwin O. Boyd, Mayor