

**CITY OF METTER  
REGULAR MEETING  
MONDAY, OCTOBER 13, 2014  
7:00 P.M.**

A regular meeting was held at City Hall on Monday, October 13, 2014 at 7:00 p. m. in the Council Chambers.

Attending the meeting were the following officials:

Mayor Billy Trapnell  
Mayor Pro tem Chyrileen Kilcrease  
Councilman Ed Boyd  
Councilman Gregory Thomas  
Councilman Paul MacGregor  
City Manager Joseph Mosley  
City Clerk Angie Conner  
Public Works Director Cliff Hendrix  
Interim Chief of Police Paul Jordan  
Fire Chief Jason Douglas  
Metter Classic Main Street Director Jaime Riggs  
Carvey Snell, Metter Advertiser

**GUESTS**

Attending the meeting were the following guests:

Betsy McGriff – Archway Program Director  
Mr. and Mrs. Johnny Vines - Citizens

**CALL TO ORDER AND WELCOME**

Mayor Trapnell called the meeting to order and welcomed everyone.

**PLEDGE OF ALLEGIANCE**

Councilman MacGregor led the Pledge of Allegiance.

**INVOCATION**

Councilwoman Kilcrease gave the invocation.

**APPROVAL OF AGENDA**

Councilwoman Kilcrease made a motion to approve the agenda as presented. Councilman MacGregor seconded the motion and the vote was unanimous.

**APPROVAL OF MINUTES**

Councilman Boyd made a motion to approve the following minutes:

Regular Meeting – September 15, 2014

Called Meeting – October 2, 2014

Councilman MacGregor seconded the motion and the vote was unanimous.

**GUEST RECOGNITIONS**

Mrs. Betsy McGriff and Mrs. Jaime Riggs were present at the meeting to discuss the Downtown Development Authority. They explained that they have been researching the history of the Downtown Development Authority. They found where the actual DDA was created in 1985 but it doesn't fit the requirements of the Georgia Department of Community Affairs. They think that the DDA and the Better Metter Board got crossed

up. At the present time we along with the city attorney are looking at restructuring the board so that it will meet the requirements of DCA. The goal is to improve the DDA. They would be able to purchase property, redo it and resell it. This is work still in progress.

**OLD BUSINESS**

No old business to report.

**NEW BUSINESS**

**Lease Agreement with Boys and Girls Club of Candler County**

Councilman Thomas made a motion to approve a 12-month lease agreement with Boys and Girls Club of Candler County. Councilwoman Kilcrease seconded the motion and, and the vote was unanimous. This agreement includes an automatic one year renewal on its anniversary date.

**Memorandum of Understanding (MOU) with the Control Board of the Southeastern Regional Drug Task Force for the City of Metter**

Councilman Thomas made a motion to approve a Memorandum of Understanding (MOU) with the Control Board of the Southeastern Regional Drug Task Force for the City of Metter, to serve as the host agency for the Drug Task Force. Councilman MacGregor seconded the motion, and the vote was unanimous. The City of Metter will serve as the host agency. The Drug Task Force will be responsible for their own vehicle insurance. They will be totally responsible for the building in which they will be located. They will pay for their part of the annual audit.

**Contract with Mr. Paul B. Jordan to serve as Interim Police Chief**

Councilman MacGregor made a motion to approve a contract with Mr. Paul B. Jordan to serve as Interim Chief of Police for the City of Metter. Councilwoman Kilcrease seconded the motion, and the vote was unanimous. The contract includes a weekly salary of **\$1,200** which is subject to payroll taxes. The mileage portion was struck from the agreement because Mr. Jordan will be driving a city vehicle. The emergency leave section of the contract was deleted. There is a fifteen day notice required before terminating the contract. This contract will end on December 31, 2014. The goal is to have a new Chief of Police in place by January 1, 2015.

**Bid Approval Holloway Construction for Metter Fire/Rescue Department**

Councilman Thomas made a motion to approve the low bid of **\$15,590.00** from Holloway Construction to make improvements to the Metter Fire/Rescue Department Facility to prepare for 24 hour operations. Councilwoman Kilcrease seconded the motion, and the vote was unanimous. The goal is to get this completed and have a hire date of November 1, 2014 for the new employees. There will be a 30 day training period and we hope to be in full operation by December 1, 2014.

**Amendment to Ordinance Title 1, Chapter 1.16, Section 1.16.010 Schedule of Fines**

Mr. Mosley presented an amendment to Title 1, Chapter 1.16, and Section 1.16.010 Schedule of Fines of the Metter Municipal Code for the first reading. Council asked staff to look at making the fines even amounts and also look at increasing some of the amounts.

**MAYOR'S REPORT**

Mayor Trapnell gave an update on the City of Metter Hometown Connection with Senator Jack Hill and Representative Butch Parrish which was held on Thursday, September 18<sup>th</sup>. We toured the school buildings which were donated to the city by the Candler County Board of Education.

Mayor Trapnell gave an update from the GMA Legislative Policy Council Meeting held on Wednesday October 8<sup>th</sup> and Friday, October 9<sup>th</sup> at Lake Lanier. He said they discussed the sales tax exemptions given by the state. They also discussed the GATE card and how it is being abused. Agriculture is our bread and butter.

Mayor Trapnell informed council that he and Mr. Mosley attended a GMA workshop on proposed EPD Proposed Rules on Waters held on Tuesday, September 23<sup>rd</sup> in Warner Robins, GA.

Mayor Trapnell was going to meet with the National League of Cities on Wednesday, October 15<sup>th</sup>.

Mayor Trapnell reminded the council of the MHS Homecoming Parade on October 16<sup>th</sup> at 5:00 p.m.

Mayor Trapnell also reminded the council of the GMA 9<sup>th</sup> District meeting in Hazlehurst.

## **STAFF REPORTS**

### **City Manager's Report**

Mr. Mosley gave an update from the 100<sup>th</sup> ICMA Conference which he attended in Charlotte, North Carolina.

Mr. Mosley attended the GDOT Workshops on Thursday, September 25<sup>th</sup> in Forsyth, GA.

Mr. Mosley is having a meeting on Wednesday, October 15<sup>th</sup> with GDOT officials to discuss traffic intersection improvements at State Route 129 and State Route 46.

Mr. Mosley is making adjustments to the Compensation Plan in order to have it adopted at the next regularly scheduled council meeting.

### **Fire Department Report**

Chief Douglas submitted a written report. He also thanked the mayor and council for approving the modifications to the Fire Department. He included that interviews were conducted today and we hope to start training November 1<sup>st</sup>.

### **Police Department Report**

Interim Chief Jordan submitted a written report. He also thanked the mayor and council for allowing him to serve the City of Metter. He said his main goal is to reconstruct.

### **Public Works Report**

Mr. Hendrix submitted a written report.

### **Metter Classic Main Street Report**

Mrs. Riggs submitted a written report. She reported the following:

- LOCAL First banners are up until November.
- Downtown business owners, building owners and supporters are coming together to start a revitalization program.
- Bench plaques are complete now waiting on City Public Works to install. Lamppost Plaques are in production now.
- The Chamber newsletter is currently highlighting all downtown business specials that are referred to the office by noon Thursdays. The newsletter also features any available downtown property that owners want to promote in the news.
- Tourism Product Development Grant was not awarded to the City of Metter Welcome Center.

Mrs. Riggs presented council with a Dates to Remember List for the months of October through December.

Mrs. Riggs also gave a report on the Metter Welcome Center which included the Annual Visitor/Hotel Revenue/Tax Revenue Tracking Report.

**Administration Report**

Mrs. Conner reminded the mayor and council of the Fall GMA Training for the months of September and October, 2014. She also reminded them of the District Meeting scheduled at 6:30 p.m. on Tuesday, October 21<sup>st</sup> at the Jeff Davis Golf Course in Hazlehurst, GA.

**EXECUTIVE SESSION**

Councilman MacGregor made a motion to go into executive session to discuss Personnel and Real Estate. Councilwoman Kilcrease seconded the motion, and the vote was unanimous.

After the discussions were finished, Councilman Boyd made a motion to go back into open session. Councilwoman Kilcrease seconded the motion, and the vote was unanimous.

**City Clerk Evaluation and Increase**

Councilman MacGregor made a motion to approve the annual evaluation as presented by Mr. Mosley for the City Clerk, Angie Conner, with a 3% salary increase. Councilwoman Kilcrease seconded the motion, and the vote was unanimous.

**ADJOURNMENT**

After no further discussion, Councilwoman Kilcrease made a motion to adjourn the meeting. Councilman MacGregor seconded the motion, and the vote was unanimous.

The meeting was adjourned at 7:55 p.m.

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Angie Conner, City Clerk

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William M. Trapnell, Mayor