

**CITY OF METTER  
REGULAR MEETING  
MONDAY, JANUARY 12, 2015  
7:00 P.M.**

A regular meeting was held at City Hall on Monday, January 12, 2015 at 7:00 p. m. in the Council Chambers.

Attending the meeting were the following officials:

Mayor Pro tem Chyrileen Kilcrease  
Councilman Ed Boyd  
Councilman Gregory Thomas  
Councilwoman Marsha Colson  
Councilman Paul MacGregor  
City Manager Joseph Mosley  
City Clerk Angie Conner  
Public Works Director Cliff Hendrix  
Chief of Police Mack Seckinger  
Captain Calvin Walker  
Fire Chief Jason Douglas  
Carvy Snell, Metter Advertiser

Attending the meeting were the following guests:

Juan Taylor – Metter Fire Department  
Mr. & Mrs. Johnny Vines

**CALL TO ORDER AND WELCOME**

Mayor Pro tem Kilcrease called the meeting to order and welcomed everyone.

**PLEDGE OF ALLEGIANCE**

Councilwoman Colson led the Pledge of Allegiance.

**INVOCATION**

Councilman Thomas gave the invocation.

**APPROVAL OF AGENDA**

Councilman Thomas made a motion to approve the agenda as presented. Councilwoman Colson seconded the motion, and the vote was unanimous.

**APPROVAL OF MINUTES**

Councilman Thomas made a motion to approve the following minutes:

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Councilman MacGregor seconded the motion and the vote was unanimous.

**OLD BUSINESS**

No old business to report.

**NEW BUSINESS**

### **Selection of Mayor Pro tem for 2015**

Councilman MacGregor made a motion to appoint Councilwoman Kilcrease as Mayor Pro tem for a 1-year term (2015). Councilwoman Colson seconded the motion, and the vote was unanimous.

### **Annual Appointments – Municipal Court Judge, City Attorney, Municipal Court Solicitor and Indigent Defense Attorney**

A motion was made by Councilwoman Colson to approve the following annual appointments (2015):

- 1) Mr. Kendall Gross as the Municipal Court Judge of the City of Metter.
- 2) Mr. Brent Carter as the City Attorney and the Municipal Court Solicitor for the City of Metter.
- 3) Mr. Paul Cook as the City of Metter Indigent Defense Attorney.

Councilman MacGregor seconded the motion, and the vote was unanimous.

### **Memorandum of Understanding (MOU) with Metter/Candler County Chamber of Commerce**

Councilman Thomas made a motion to renew the Memorandum of Understanding (MOU) with the Metter/Candler County Chamber of Commerce that stipulates the merger of the Main Street Affiliate Manager's Position with the Chamber of Commerce to create one single position for one year. Councilman MacGregor seconded the motion, and the vote was unanimous.

### **AIA Contract with Martin Rule & Associates Architects, Inc.**

Councilman Thomas made a motion to approve an AIA Contract with Martin Rule & Associates Architects, Inc. to provide architectural services for the Metter Police Department. Councilman MacGregor seconded the motion, and the vote was unanimous.

### **Resolution Declaring Surplus**

Councilman Boyd made a motion to approve a resolution declaring a 2000 Ford F150 Truck (VIN# 1FTRF17L6YNA74369) as surplus from the Public Works Department. Councilwoman Colson seconded the motion, and the vote was unanimous.

### **MAYOR'S REPORT**

Mayor Pro tem Kilcrease reported that Mayor Trapnell is progressing very well after his heart surgery. She informed City Council that she will be filling-in for him during his absence.

### **STAFF REPORTS**

#### **City Manager's Report**

Mr. Mosley reported that the SPLOST report has been prepared and published as required. He stated that he and staff have been working with the auditors to have the FYE 2014 audit report ready for the February 9<sup>th</sup> Council Meeting. He reported that he will be attending GDOT LAP Training on Tuesday, January 27<sup>th</sup> – Thursday, January 29<sup>th</sup>. He also reported that he has a meeting with Phil Davis of Sara Davis Associates to discuss a CDBG Project.

#### **Police Department Report**

Chief Seckinger and Captain Walker submitted a written report.

**Public Works Report**

Mr. Hendrix submitted a written report. He said, in reference to the sewer rehabilitation project added work approved by City Council which is located on Cedar Street (State Route), we have applied for our GUPS permit from GA DOT. We have been told by GA DOT that the permit should be approved in the next two weeks. Once we receive, it we will move forward with construction.

**Main Street Affiliate Program Report**

No report.

**Fire Department Report**

Chief Douglas submitted a written report. He added that the Fire Fighters completed a total of 2,992 man hours of training in 2014.

**Administration Report**

Mrs. Conner reminded City Council of Mayors' Day Weekend, January 24<sup>th</sup> – 26<sup>th</sup>. She told them that packets will be placed in their boxes on January 20<sup>th</sup>. She also reminded them of the 2015 Annual Chamber Meeting to be held on Thursday, January 29<sup>th</sup> at the Willow Lake Golf Club at 7:00 p.m. Tickets are \$10.00.

Mrs. Conner reported that the SAVE and EVERIFY (Immigration Annual Reports) were submitted to Georgia Department of Audits as required.

**ADJOURNMENT**

After no further discussion, Councilman Thomas made a motion to adjourn the meeting. Councilman MacGregor seconded the motion and the vote was unanimous.

The meeting was adjourned at 7:10 p.m.

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Angie Conner, City Clerk

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Chyrileen Kilcrease, Mayor Pro tem