

**CITY OF METTER  
REGULAR MEETING  
MONDAY, JANUARY 11, 2016  
7:00 P.M.**

A regular meeting was held at City Hall on Monday, January 11, 2016, at 7:00 p. m. in the Council Chambers.

Attending the meeting were the following officials:

Mayor Billy Trapnell  
Mayor Pro tem Chyrileen Kilcrease  
Councilman Ed Boyd  
Councilwoman Marsha Colson  
Councilman Paul MacGregor  
Interim City Manager Carter Crawford  
City Clerk Angie Conner  
Public Works Director Cliff Hendrix  
Chief of Police Mack Seckinger  
Fire Chief Jason Douglas  
Carvy Snell, Metter Advertiser

Attending the meeting were the following guests:

Eva Collins – Representing Club 46  
Richard Deal – Representing Thigpen, Lanier, Deal & Proctor CPA.s  
Blake Blouser – Representing Thigpen, Lanier, Deal & Proctor CPA's  
Gatlin Holloway – Metter Fire Department  
Johnny & Laura Vines - Citizens

**CALL TO ORDER AND WELCOME**

Mayor Trapnell called the meeting to order and welcomed everyone.

**PLEDGE OF ALLEGIANCE**

Councilman Boyd led the Pledge of Allegiance.

**INVOCATION**

Councilwoman Kilcrease gave the invocation.

**APPROVAL OF AGENDA**

Councilwoman Kilcrease made a motion to approve the agenda as presented. Councilwoman Colson seconded the motion, and the vote was unanimous.

**APPROVAL OF MINUTES**

Councilwoman Kilcrease made a motion to approve the following minutes:  
Regular Meeting – December 14, 2015  
Councilman Boyd seconded the motion, and the vote was unanimous.

**GUEST RECOGNITIONS**

**FY 2015 Audit Presentation by Mr. Richard Deal**

During the work session, prior to the council meeting, Mr. Richard Deal representing Thigpen, Lanier, Deal & Proctor CPA's gave the FY 2015 Audit Report.

- The City had total net position (assets exceeded liabilities) of \$26,230,487 at June 30, 2015.

- Total net position is comprised of the following:
  - (1) Net investment in capital assets of \$21,984,882 includes property and equipment, net of accumulated depreciation, reduced by outstanding debt related to the purchase or construction of capital assets.
  - (2) Net position of \$2,084,774 is restricted by constraints imposed from outside the City such as debt covenants, grantors, laws, or regulations.
  - (3) Unrestricted net position of \$2,160,831 represents the portion available to maintain the City's continuing obligations to citizens and creditors.
- The City's governmental funds reported total ending fund balance of \$3,218,031, compared to \$3,104,800 in fiscal year 2014. This is an \$114,131 (or 3.7%) increase.
- At June 30, 2015, unassigned fund balance for the General Fund was \$789,913, or 33.1% of total General Fund expenditures.

Mr. Deal explained that we did identify certain deficiencies in internal control, described below as 2015-1 and 2015-2 that we consider to be significant deficiencies.

**2015-1 Disbursement and recognition of fines revenue**

**2015-2 Time card review and approval for Administrative employees**

Mr. Deal reminded mayor and council that there are no comparative statements since the fiscal year was changed to end on June 30<sup>th</sup>, which only gave us nine months for FY 2015. He said that overall the city is in good shape.

**Mr. Grady Franklin – Questions on the Sign Ordinance**

Staff was able to assist Mr. Franklin with his questions so he did not attend the meeting.

**Mrs. Eva Collins – Request for Club 46 to Stay Open an Hour Longer on Friday Nights**

Mrs. Collins requested that Club 46 be allowed to stay open one hour later (until 3 a.m.) on Friday nights. She said that this business has been running smoothly for years. There hasn't been any trouble or problems with the law at this establishment, so staying open an extra hour on Friday nights would only be beneficial for business. She said that they always make sure that there is adequate security and paid officers patrolling on Friday night. She said that on Friday nights, there are at least two officers hired to work security at the club and on concert nights when the crowds are larger then we hire more police and security guards to make sure everyone is safe and secure.

Mrs. Collins said that if it is not possible for the club to stay open until 3 a.m. every Friday night, it would only be fair to at least stay open until 3 a.m. on concert nights. She said that sometimes the artist does not even show up until around 2 a.m. It is unfortunate for us to have to rush the performance to meet this 2 a.m. closing time. Customers feel cheated if they are rushed out of the building as soon as the performance is over. A reasonable closing time is 3 a.m. Mrs. Collins said there is no reason for anyone to oppose if there are no problems stemming from Club 46.

Chief Seckinger informed mayor and council that he and Sheriff Hendrix are against the club being allowed to stay open until 3 a.m. The consensus of the council was that they could not go against recommendations from the Chief of Police and the Sheriff and that Mrs. Collins should require the artists to show up on time or not pay them for their service.

**OLD BUSINESS**

There was no old business to report.

**NEW BUSINESS**

**FY 2015 Audit Approval**

Councilwoman Kilcrease made a motion to approve the FY 2015 Audit as presented by Mr. Richard Deal, City Auditor, Thigpen, Lanier, Deal & Proctor CPA's. Councilman Boyd seconded the motion, and the vote was unanimous.

**Paul Cook Reappointment of City of Metter Indigent Defense Attorney**

Councilman MacGregor made a motion to reappoint Paul Cook as the City of Metter Indigent Defense Attorney for 2016. Councilwoman Kilcrease seconded the motion, and the vote was unanimous.

**Kendall Gross Reappointment City of Metter Municipal Court Judge**

Councilwoman Colson made a motion to reappoint Kendall Gross as the City of Metter Municipal Court Judge for 2016. Councilwoman Kilcrease seconded the motion, and the vote was unanimous.

**Brent Carter Reappointment City of Metter Attorney and Municipal Court Solicitor for 2016**

Councilman Boyd made a motion to reappoint Brent Carter as the City of Metter Attorney and Municipal Court Solicitor for 2016. Councilman MacGregor seconded the motion, and the vote was unanimous.

**Chyrileen Kilcrease Reappointment of Mayor Pro tem**

Councilwoman Colson made a motion to reappoint Councilwoman Chyrileen Kilcrease to serve as the City of Metter Mayor Pro tem for 2016. Councilman MacGregor seconded the motion, and the vote was unanimous.

**DPR Architecture – Modify Fire Department Plans**

Councilwoman Kilcrease made a motion to approve DPR Architecture modifying the city's existing architectural plans for a new fire department at a cost of \$4,500.00. Councilwoman Colson seconded the motion, and the vote was unanimous.

**Approval of a Hazard Mitigation Grant Program**

Councilwoman Colson made a motion to approve a Hazard Mitigation Grant Program (HMPG 4165-0029) for the purchase of a fixed generator to ensure the continuity of critical fire safety services to the community; total cost is \$18,000 with a federal share of \$13,500, state share of \$1,800 and a local share of \$2,700. Councilman Boyd seconded the motion, and the vote was unanimous.

**Purchase of New Garbage Truck**

Councilman Boyd made a motion to purchase a new garbage truck from Freightliner in the amount of \$132,329; part of the money will come from SPLOST and the other will come from a CD that has been designated for this purpose. Councilwoman Kilcrease seconded the motion, and the vote was unanimous.

**Purchasing Card Ordinance**

A purchasing card ordinance was presented for the first reading.

**Denial for Stop Sign at the Intersection of Hickory Street and Eldridge Street**

Mr. Bryson Collins who lives at the corner of Hickory Street and Eldridge Street has requested the city look into making that intersection a four way stop. Currently the stop

sign is facing the traffic going from South Lewis Street over to Cedar Street on Eldridge/Bragdon Street. After some discussion, Councilwoman Kilcrease made a motion to deny the request. Councilwoman Colson seconded the motion, and the vote was unanimous.

**Alcohol Pouring License Fees Reduced**

A request has been made by Mr. Chester Flynt to reduce the fees for pouring license for distilled spirits. After hearing results from other cities our size, Councilwoman Kilcrease made a motion to amend the alcohol ordinance to reduce the pouring license fees for distilled spirits by \$1,000 and to take all alcohol license fees out of the ordinance and replace it with “as set by council”. The fees will be added to the City of Metter Fee Schedule. Councilman MacGregor seconded the motion, and the vote was unanimous.

**MAYOR’S REPORT**

Mayor Trapnell reported that the Georgia Department of Transportation has planted daffodils at the interchange.

**STAFF REPORTS**

**City Manager’s Report**

Mr. Crawford presented the council with a 60 Day Observations Report. The overall observation is that for a Georgia city its size, the City of Metter, Georgia operates in a very adequate manner. The leadership and teamwork of the employees is a key factor to the success of the City’s service delivery process. This being said, there is still room for improvement. No successful organization should rely on its past successes, it must continue to improve.

The report addressed: Finance and Budgeting, Elected Body, City Employees, Infrastructure Needs, Economic and Community Development. Mr. Crawford also included a copy of Fiscal Policies which included Operating Budget Policies, Capital Budget Policies, Reserve Fund Policies, Revenue Administration Policies, Accounting, Auditing & Financial Reporting Policies, Debt Policies, Investment Policies, and Purchasing Policies.

**Police Department Report**

Chief Seckinger submitted a written report.

**Public Works Report**

Mr. Hendrix submitted a written report

**Better Hometown Report**

No report.

**Fire Department Report**

Chief Douglas submitted a written report.

**Administration Report**

Mrs. Conner reminded mayor and council that their Personal Financial Disclosure Report is due by June 30<sup>th</sup>.

**ADJOURNMENT**

After no further discussion, Councilwoman Kilcrease made a motion to adjourn the meeting. Councilwoman Colson seconded the motion, and the vote was unanimous.

Regular Meeting, January 11, 2016

The meeting was adjourned at 7:30 p.m.

---

Angie Conner, City Clerk

---

William M. Trapnell, Mayor